



Communications & Resources Coordinator Application Package 2026

Position Details: Communications & Resources Coordinator Meanjin (Brisbane)

Part time, 30 hours per week.

Social Community Home Care and Disability Services (SCHCADS) Industry Award 2010 Level 6.1 (\$55.72) plus 12% Superannuation and Salary Packaging available.

Fixed-term contract to 30th June 2027 (continuation of employment depends on continued program funding).

Applications close Monday 6 April, 2026

The Respect Inc team is available to assist you with your application. Email info@respectqld.org.au to make a time to talk with someone.

Only current or former sex workers are eligible to apply.

If you are interested in the position but unsure whether you meet the selection criteria or you require reasonable adjustments to complete your application please email the CEO at sc@respectqld.org.au to discuss.

How to Apply

1. Read the entire package prior to starting your application.
2. Develop your application including:
 - a. A brief cover letter or email.
 - b. A response to each of the key selection criteria (see section 5), up to a maximum of one page for each topic. Describe your relevant knowledge and skills.
 - c. A copy of your resumé or curriculum vitae (CV) that provides your personal details, qualifications and work history, including sex work.
 - d. Two referees. Including one who can confirm sex work experience, their name, email and phone contact details, to be contacted for a confidential verbal reference.

Incomplete applications will not be accepted.

3. Email applications to jobs@respectqld.org.au by the closing date.



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1. About Respect Inc

Respect Inc is the Queensland sex worker organisation. We are a member organisation of Scarlet Alliance, the national peak body representing sex worker organisations in Australia.

We provide peer education, information, events, and workshops for Queensland sex workers regardless of gender, age, location, industry sector, legal status, cultural background, class or linguistic abilities. We also provide a formal medium to communicate sex worker issues and concerns, to improve the rights and respond to the workplace health and safety needs of our peers.

More specifically, we provide

- information, education, peer support, events, workshops, advocacy and referrals
- outreach to regional and isolated sex workers
- sales of inexpensive safer sex products (condoms, lubes etc.)
- sex worker community development
- general community education
- policy advice to government

2. Purpose of the position

This role co-ordinates external information, promotional and educational materials and content across Respect Inc's resources, website and social media. The role will supervise a small team of staff to produce accurate, high-quality and engaging social media content, resources and web content. The role contributes to increased awareness amongst the sex worker community, increased access to information through a variety of resources in multiple languages and the reduction of stigma and discrimination against sex workers by shaping public perception and sex worker engagement.

3. Skills and experiences you'll need to bring

- Sex work experience
- Knowledge about the sex worker rights movement in Queensland and Australia and the impact of stigma and discrimination on sex workers.
- A strong understanding of Queensland's laws as they relate to sex work
- Strong communication skills including writing and editing a variety of resources across a range of platforms including print and online material
- Writing, editing and proof reading skills
- Resource development - including conducting community consultations and incorporating internal and external feedback and working with external parties
- Project management - including managing staff, working in small teams, meeting deadlines and report writing



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- Social media management - including content creation, analytics analysis, knowledge of current platforms used by sex workers and the ability to stay current with a frequently changing landscape
- Advocacy and representation skills to address systemic barriers

Additional skills and experiences considered valuable:

- Existing networks amongst sex work communities in Queensland
- Experience leading a small team fostering team cohesiveness and delivering project outcomes

The position will be based at the Meanjin (Brisbane) Respect Inc office. Some travel may be required.

4. Primary Duties and Responsibilities

The Communications and Resources Coordinator will be responsible for:

- coordination of materials and resources development, including translation into multiple languages
- coordination of social media content to engage sex workers and impact on community perception
- content creation that reflects the organisations positions and values and shapes public perception on sex work
- review and proofing of all content to ensure accuracy, engaging visuals, high quality products, stigma-free language and that representations of sex work do not conflict with the organisation's values
- supervising staff and ensuring adherence to milestones and deadlines
- working effectively as part of a diverse team, participating in staff meetings and other training, and participating in regular supervision
- undertaking regular reporting and data collation activities
- other work as directed by your supervisor and
- evaluation of project activities

5. Key Selection Criteria

1. Sex work experience and a demonstrated understanding of the legal, social and health issues faced by sex workers.
2. Formal or informal experience in project management ensuring program outcomes are met and timelines are achieved within budget.
3. Experience supervising staff to support high-quality outcomes, including adherence to Award, Fair Work, WHS and other legal requirements.
4. Strong written and verbal communication skills, including strong attention to detail and proof reading skills.
5. Awareness necessary to identify and appropriately handle sensitive content or topics.



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6. A strong understanding of the social media landscape, barriers to sex worker engagement and ability to customise appropriate content for each platform.
7. Graphic design skills or awareness to support staff to create visually engaging social media content.
8. Demonstrated time management skills, organisational administration skills, strong attention to detail and ability to reflect on and improve work practice.
9. Skills to work effectively as part of a diverse team, problem solve and resolve conflict.
10. Skills across a range of apps and programs including Google G-Suite.

Sex workers who are transgender, gender diverse, Aboriginal, Torres Strait Islander and/or living with HIV are encouraged to apply.

6. Acknowledgement of Country

Respect Inc would like to acknowledge the Traditional Custodians of the lands on which our offices are located and Elders, past and present. They are the Yirrganydji People and the Yidinji People, the Gunganji People and Tjapukai People of Gimuy (Cairns), the Turrbul People and Yaggera people of Meanjin (Brisbane), the people of the Yugambah Language Group, the Kombumerri People, and the Ngandawal People and Minjungbal People of the Bundjalung Nation.

We stand in solidarity with Aboriginal and Torres Strait Islander peoples and respect their strength and resilience in the face of ongoing colonisation.

“If you have come here to help me, you are wasting your time. But if you have come because your liberation is bound up with mine, then let us work together.”

– Lilla Watson, Gangulu Nation